

Monthly report

Name: Roshana Keshav Kamble


Name of Post: Social Development Experts


Month: March 2025

Sr. No	Date/day	Work done
1	1/3/25 Saturday	<ul style="list-style-type: none">• Weekly Off
2	2/2/25 Sunday	<ul style="list-style-type: none">• Weekly Off
3	3/3/25 Monday	<ul style="list-style-type: none">• Drafted a letter of 'celebrate a Women's Day' at DIU level and mailed to all DIU.• Updated a Social Inclusion sheet.
4	4/3/25 Tuesday	<ul style="list-style-type: none">• Updated the Training sheet.• Checked the MIS screening.• Issued letter to MAVIM, MSRLM to update the MIS sheet and send a DPR of FPC to RIU office.• Take an update from DIU about the Women's Day celebration program.
5	5/3/25 Wednesday	<ul style="list-style-type: none">• Contacted to Mrs.Manjiri Takale- Nodal Officer, MSRLM for getting information of MAVIM and MSRLM FPC data and contact details of district level officer for organise a comprehensive training at Rameti Khopoli of FPC.• Had meeting with Cluster coordinator of Shetirani FPC for submitted the hardcopy of FPP.• Working of training sheet of Rameti.• Attended the online meeting organised by PCMU with MAVIM on MIS data.
6	6/3/25 Thursday	<ul style="list-style-type: none">• Had meeting with Cluster coordinator of Nisaraga FPC for submitted the hardcopy of FPP.• Working of training sheet of Rameti.• Attended the online meeting organised by PCMU with MSRLM on MIS data.
7	7/3/25 Friday	<ul style="list-style-type: none">• Took a follow up from All DIU about the Women's Day celebration preparation at their level.• Contacted to Ms. Pradnya BTM, Khalapur for getting details about the women's day program organise at Sukhakarta FPC, Khalapur, Raigad.• Updated the Rameti Training list.

		<ul style="list-style-type: none"> • Drafted a office letter and mailed to DIU.
8	8/3/25 Saturday	<ul style="list-style-type: none"> • Attended the Women's Day program at Sukhakarta FPC, Khalapur, Raigad and shared the information about SMART project with participants.
9	9/3/25 Sunday	<ul style="list-style-type: none"> • Weekly Off
10	10/3/25 Monday	<ul style="list-style-type: none"> • Filled the FPC screening data at MIS. • Worked on Social Inclusion sheet 1. • Informed to All DIU team filled the MIS data of Screening. • Drafted an office letter.
11	11/3/2025 Tuesday	<ul style="list-style-type: none"> • Attended online meeting on CII and MIS. • Drafted a letter to Kundalika FPC and Murud Janjira FPC about 'सामाजिक समावेशान उदिष्टे पूर्तता करणे बाबत' and mailed to DIU and FPC director. • Informed to all DIU team about filled MSRLM and MAVIM FPC screening data at MIS. • Coordinated with BASIX team for send a hardcopy of sanction FPC to Thane RIU office.
12	12/3/2025 Wednesday	<ul style="list-style-type: none"> • Attended the Online meeting with All SDE team organised by Ms. Sanagita shete madam about documents required for 3rd Trench. • Updated the MIS screening.
13	13/3/2025 Thursday	<ul style="list-style-type: none"> • Prepared the PPT of MIS. • Updated the Thane RIU events photo in the SMART portal.
14	14/3/2025 Friday	<ul style="list-style-type: none"> • Public Holiday
15	15/3/2025 Saturday	<ul style="list-style-type: none"> • Public Holiday
16	16/3/25 Sunday	<ul style="list-style-type: none"> • Public Holiday
17	17/3/25 Monday	<ul style="list-style-type: none"> • Updated the Rameti Training sheet. • Updated the Social Inclusion sheet-1. • Updated the Thane RIU events photo in the SMART portal. • Drafted a letter to Lanja cashew FPC and Gorjeshwar FPC about 'सामाजिक समावेशान उदिष्टे पूर्तता करणे बाबत' and mailed to DIU and FPC director. • Drafted an Office letter.
18	18/3/2025 Tuesday	<ul style="list-style-type: none"> • Updated the Social Inclusion sheet-1. • Updated the Thane RIU events photo in the SMART portal. • Drafted an Office letter.
	19/3/2025	<ul style="list-style-type: none"> • Updated the Social Inclusion sheet-2.

19	Wednesday	<ul style="list-style-type: none"> Updated the Thane RIU events photo in the SMART portal. Drafted an Office letter.
20	20/3/2025 Thursday	<ul style="list-style-type: none"> Updated the Social Inclusion sheet-2. Updated the Thane RIU events photo in the SMART portal. Drafted an Office letter.
21	21/3/2025 Friday	<ul style="list-style-type: none"> Had a meeting with Shetirani FPC cluster coordinator about the FPP. Updated the Social Inclusion sheet-2. Updated the Thane RIU events photo in the SMART portal. Drafted an Office letter.
22	22/3/2025 Saturday	<ul style="list-style-type: none"> Weekly Off
23	23/3/2025 Sunday	<ul style="list-style-type: none"> Weekly off
24	24/3/2025 Monday	<ul style="list-style-type: none"> Conducted the training with FPC director on Social Management Framework at Rameti Khopoli.
25	25/3/2025 Tuesday	<ul style="list-style-type: none"> Attended the online meeting with All SDE organised by Ms. Sangita madam on MCA registration web side. Understand the Pass-3, MGT-7 and SH-4 form. Drafted a office letter.
26	26/3/2025 Wednesday	<ul style="list-style-type: none"> Updated the Thane RIU events photo in the SMART portal. Updated the CBO wise Social Inclusion excel sheet. Drafted an Office letter.
27	27/3/2025 Thursday	<ul style="list-style-type: none"> Updated the Thane RIU events photo in the SMART portal. Drafted an Office letter. Updated the CBO wise Social Inclusion excel sheet.
28	28/3/2025 Friday	<ul style="list-style-type: none"> Updated the Thane RIU events photo in the SMART portal. Drafted an Office letter. Updated the CBO wise Social Inclusion excel sheet.
29	29/2/2025 Saturday	<ul style="list-style-type: none"> Weekly Off
30	30/3/2025 Sunday	<ul style="list-style-type: none"> Weekly Off
31	31/3/2025 Monday	<ul style="list-style-type: none"> Public Holiday


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